

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on October 10, 2022, at 7:00 p.m. in the Zimmerman Room at the Barrington Area Library. Notice of this meeting was sent to the Board and the Press on October 7, 2022.

Present and acting as trustees were:

Carrie Carr, President
Don Minner, Vice President
Jennifer Lucas, Treasurer
Jan Miller, Secretary
Anne Ordway
Bill Pizzi
Denise Tenyer

Also in attendance were:

Kristin Cunningham, Barrington Resident
Kelly Dittman, Barrington Resident
Anita Forte-Scott, Schaumburg Township Library Trustee
Chris Karam, Cuba Township Supervisor
Jen Nichols, Barrington Resident
Jason Pinshower, Head of Operations
Vicki Rakowski, Executive Director
Barb Wurster, Finance Manager
Lisa Stordahl, Office Manager
Judy Walther, ATA Group, LLP

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

President Carr welcomed everyone to the meeting and asked if anyone wished to address the board.

Kristin Cunningham introduced herself and thanked the library for adding Wi-Fi hotspots to the circulating collection.

Christopher Karam introduced himself as the Cuba Township Supervisor and give a summary of Cuba Township services. He also stated that homes in Cuba Township would be undergoing a quadrennial assessment of property values, and stated that with higher market values on homes he is visiting taxing bodies to urge them to not take the maximum when determining their levies for the next few years.

IV. APPROVAL OF THE MINUTES

The minutes from the September 12th Regular Meeting were reviewed. There were no additions or corrections. Vice President Minner made a motion to approve the meeting minutes as presented. Secretary Miller seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi
Nays: None
Abstain: Tenyer
Absent: None
Motion: CARRIED.

President Carr welcomed the auditor, Ms. Judy Walther, from ATA Group, LLP. Ms. Walther gave an overview of the Audit Report for the fiscal year ending June 30, 2022. Each section of the report was reviewed. Ms. Walther reported that the audit ran smoothly and that the library received a clean opinion. As a result of finding no weaknesses or problems during the audit process, Ms. Walther informed the Board that there would not be a management letter this year.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

President Carr thanked Lisa Dockery, ILL Assistant, for 15 years of great service to the Library.

Treasurer's Report

Treasurer Lucas presented the September Financial Statement. The beginning balance was \$11,035,120.36. Revenue received in September totaled \$1,275,774.42 with expenditures amounting to \$700,243.57; leaving an ending balance of \$11,610,651.21.

Three months into the fiscal year, revenues are 21% of anticipated, and expenditures are equal to 22% of the budget.

President Carr moved to approve the Treasurer's Report and bills for payment as presented. Trustee Tenyer seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Director Rakowski gave a brief update on the current construction project stating that the majority of work is finishing up on time. Once construction is complete and the spaces have been cleared, library staff will begin to roll out the new spaces and services to the public.

Wi-Fi Hot Spots are now available for checkout from the library. The loan period is one week and are meeting a need many customers have expressed.

Advocate Good Shepard Hospital, in partnership with UIC, will be presenting the findings of their Healthier Barrington survey. The library will host a virtual program on October 17th at 7:00 p.m. to present this year's findings.

The Daughters of the American Revolution have graciously donated over \$700.00 of native seeds to the library's popular Seed Library. This is a wonderful and generous donation as native seeds are both sought after and more expensive to source. The library is grateful to the DAR for their assistance and support.

Director Rakowski asked the Board to be on the lookout for a link to their annual Anti-Harassment Training. This year's training is digital and should take a little over an hour to complete.

VI. REPORTS OF COMMITTEES

Treasurer Lucas, on behalf of the Budget, Finance, and Levy Committee, made a motion to set the tax year 2022 levy at \$8,244,582.01, which is 3.5% over the *estimated* extension from last year. The date for the levy adoption was set for November 14, 2022.

Being a committee recommendation, a second was not needed.

Ayes: Carr, Lucas, Miller, Minner, Tenyer
Nays: Ordway
Abstain: Pizzi
Absent: None
Motion: CARRIED.

VII. OLD BUSINESS

There was no old Business.

VIII. NEW BUSINESS

The Board considered the Audit presented by Judy Walther at the beginning of the meeting. Treasurer Lucas made a motion to accept the Fiscal Year 2022 Financial Statements Audit and Findings. The motion was seconded by Trustee Pizzi.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Director Rakowski presented the New Benchmarked Paygrade Table to the board for consideration. Trustee Tenyer made a motion to approve the Benchmarked Paygrade Table as presented. Treasurer Lucas seconded the motion.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

IX. GENERAL INFORMATION

VI: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by President Carr and seconded by Secretary Miller.

Ayes: Carr, Lucas, Miller, Minner, Ordway, Pizzi, Tenyer

Nays: None

Abstain: None

Absent: None

Motion: CARRIED.

The meeting adjourned at 7: 58 p.m.

1st Jan Miller

Secretary